



Joining the Perisher Ski Patrol - Trainee On-Boarding Checklist (Overseen by assigned Mentor)

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| Patroller Database - register trainee on data base (full details recorded) | <input type="checkbox"/> |
| ID Card - issue ID card (trainee to supply photo), issue access card, assign patroller number, place card details on access system, explain Tube travel system | <input type="checkbox"/> |
| National Park Pass - issue pass for road access to National Park | <input type="checkbox"/> |
| Raffle Tickets - issue raffle tickets and explain obligation for return | <input type="checkbox"/> |
| Facilities of the Patrol - show ski and boot storage, showers, office, ski tuning, kitchen and toilets of HQ building | <input type="checkbox"/> |
| Accommodation - provide current handout on prices and rules, tour accommodation | <input type="checkbox"/> |
| Roles and Responsibilities of a Trainee - issue Trainee Handbook, explain contents, talk through flowchart to become a patroller, explain Progression to Probationary Patroller, explain limitations on conduct of trainees, provide list of T&T contacts | <input type="checkbox"/> |
| Morning and Afternoon Log-on and Log-off - show trainee radio room and log-on procedure and log-off procedure (including passes, trainee jackets and radios) | <input type="checkbox"/> |
| Uniform (Trainee) and Loan Equipment - explain loan system for jackets, medi-vests, bum-bags | <input type="checkbox"/> |
| Radios (See Radio System and Use Procedure) - explain radio system, provide handout on: channels, repeaters, radio failure procedures | <input type="checkbox"/> |
| First Aid Supplies - show where to obtain first aid supplies, issue face mask (must be carried at all times) | <input type="checkbox"/> |
| Work Safety - explain safe lifting procedures, explain Body Substances Isolation (gloves, face shields, masks, disposal of contaminated materials) | <input type="checkbox"/> |
| Professionalism and Relationship with Company Staff - issue handout on professional behaviour and interactions with Perisher Blue staff, go through expectations | <input type="checkbox"/> |
| Orientation Maps (See Maps Section) - provide orientation maps with authorised names, set task for trainee to learn names of lifts then runs etc | <input type="checkbox"/> |
| Internet Access - introduce trainee to Ski Patrol Internet site and messaging system (register trainee for use) | <input type="checkbox"/> |
| Perished Thoughts - put trainee on mailing list for Perished Thoughts, provide a copy of the latest magazine | <input type="checkbox"/> |
| Working With Children Form - collect completed form and return to Secretary | <input type="checkbox"/> |
| HANDOUTS | |
| • Training and Testing Weekends Schedule and Protocol | <input type="checkbox"/> |
| • Child Protection Form / Privacy Form | <input type="checkbox"/> |
| • Examiner List | <input type="checkbox"/> |
| • Trainee Workbook | <input type="checkbox"/> |